



National Taiwan University (NTU), Taipei Business School Exchange

Notes of Guidance for Exchange Students

Please check information on the host university's website for accuracy

The National University of Taiwan (NUT) is situated in the capital city of Taipei and is the leading university in Taiwan. Taiwan lies at the intersection of four major regions of Asian civilization: East Asia, the West, India and Islam and has inherited their cultural resources as well those of its indigenous population. Taiwan received a large infusion of China's inland culture with the arrival of the ROC government in 1945 and this led to the formation of modern Taiwan today.

The NTU campus has been designed to provide comfortable open spaces and Zhoushan Road has been transformed into a Green Living Area. There are numerous sports facilities for basketball, volleyball, tennis, handball, golf and a swimming pool and gymnasium.

The College of Management consists of a number of departments including Accounting, Finance, International Business and Information Management. The Office of International Affairs (OIA) was established by the College of Management in 2005 to promote intercultural understanding and further NTU's internationalisation strategy. The College has AACSB accreditation. In addition to the main library at NTU, the College has its own Management library and a computing facility for its own students.

Further info: <http://www.oia.ntu.edu.tw/oia/index.php/>

NTU Guidebook (800 pages): <http://www.ntu.edu.tw/english/about/guidebook.html>

Study Dates

<http://reg.aca.ntu.edu.tw/ereg2007/calendar.htm>

The Exchange Student Orientation normally takes place in an afternoon session in early September and as well as finding out all you need to know about NTU, provides an excellent opportunity to meet other visiting students from around the world. Exchange students can sign up for the orientation event on-line. The OIA can also assign you a student 'buddy' from NTU to help you settle down to life in Taipei. See the OIA website for more details, FAQs, student blogs and handbook:

<http://www.oia.ntu.edu.tw/oia/index.php/doc/view/sn/1/block/2/lang/en>

<http://www.oia.ntu.edu.tw/oia/public/share/files/oia/NTU%20International%20Scholars%20Handbook%202011.pdf>

Fall Semester - (August – December)

Spring Semester - (February – May)

A group airport pick-up service (only from TaoYuan International Airport to NTU Dormitories) is available for all exchange/visiting students free of charge. To request this service students must complete the Group Airport Pick-up Service Request Form online. (Note that this service is not available for students who arrive at the Taipei SongShan Airport.) There are no direct bus or train services directly from the airport to NTU. Taxis charge a flat rate of TWD \$1,000-1,200 (including highway tolls) from the airport to Taipei City.

On arrival, student ambassadors will arrange a campus tour, assist with opening a bank account and help with basic grocery shopping.

Academic Work

NTU's Undergraduate programmes are completed within 4 years and the minimum credit hour requirements are 128 credit hours. On this basis exchange students should aim to complete a minimum of 30 credits for the full year or a minimum of 15 credits per semester. Most courses are either 3 or 4 credits so exchange students should be registering for about 5 courses per semester.

Course catalogue <https://nol.ntu.edu.tw/nol/coursesearch/index.php?lang=EN>

In Taiwan, classes are very teacher-oriented, with students listening and taking notes. Students may not be used to participating or asking questions.

There are two language centres in NTU for students who wish to learn or improve their Chinese. They are the Chinese Language Division of [the NTU Language Center](#) and [the International Chinese Language Program \(ICLP\)](#). A Chinese proficiency test is held at the beginning of each academic year to ensure that students are enrolled on the appropriate language class. "The Chinese Tutorial Project" is provided for the students of lower levels. Students whose Chinese proficiency does not meet the standards required will be enrolled on a one-year pre-course in the Language Center.

Visa

Exchange students should apply for a Resident Visa from the [Taiwanese Embassy in their residence country](#) before entering Taiwan and will need a copy of the acceptance letter from NTU. A Resident Visa is required for stays of longer than 6 months. Note that students who are studying in Taiwan for one year must apply for the Alien Residence Card (ARC) at the National Immigration Agency in Taipei within 15 days of receiving the Resident Visa. The ARC is valid for one academic year only and cannot be extended. For more information, please contact the National Immigration Agency and see the OIA Handbook

<http://www.oia.ntu.edu.tw/oia/public/share/files/oia/NTU%20International%20Scholars%20Handbook%202011.pdf>

Medical Examination

NTU regulations require each exchange/visiting student to provide proof of his/her Health and Accident insurance. Exchange students are advised to purchase insurance for the entire period of their stay before their arrival in Taiwan. Please note that all NTU exchange students are required to carry their own medical and accident insurance for a minimum of NT\$1,000,000 (≒US\$34,000) valid for the whole exchange period.

The medical examination can be carried out in the UK and the documentation submitted online. Please note that exchange students' failure to provide the NTU Health Exam Form to Office of International Affairs by the Registration Day will result in deferral of completing the registration procedure. They will not receive their NTU student ID cards until the required documents are submitted.

Student with the Alien Residence Card (ARC) must apply for the National insurance Health (NIH) programme. Not all medical procedures are covered by the NHI programme.

Transport

Bicycles are the most common way of travelling about on-campus but they must be registered to park on-campus. A campus shuttle bus is also available free of charge on presentation of the student NTU ID card.

The EasyCard is a pre-paid transportation card for use on Taipei buses, MRT metro (Mass Rapid Transit) trains and metro shuttle buses and can be purchased from any convenience store.

Housing

On-campus accommodation is available at NTU. There are two dormitories: Chang Hsin Dormitory and Shui Yuan Dormitory. The rent for a single room is about NT\$7,100 (US\$220) per person per month, and a double room is about NT\$4,700 (US\$150) per person per month. Winter and summer breaks are not free of charge. Internet and water are included in the rent, while electricity, telephone, and cable TV bills are not included. Facilities in the room include ensuite bathroom, bed (without mattress), table, book shelf, closet, refrigerator, air conditioning, 24-hour hot water, cable TV output, internet, and telephone output.

There are spacious communal living areas and the dorm is serviced by a 24 hour reception. Bicycle storage is also available. There are separate male and female laundry rooms located in the basement.

Off-campus housing is also available and NTU recommends the Tsue Ma Ma Foundation: <http://www.tmm.org.tw/English/index.html>. Time and cost of public transportation should be taken into consideration if living off-campus. It can take up to 30 minutes one way by MRT to get to the campus and the cost per month is approximately NT\$1,000 (US\$32). Normally, off-campus housing accommodates 2-4 people in one apartment. Rent is about NT\$7,000 (US\$190) or more per month per person.

Safety

We hope your stay at your exchange destination will pass without any undue incident with regard to your safety. However, as you will be staying in a different environment and culture, you should be prepared to take necessary precautions if appropriate. We would advise you to consult with the International Student Centre on your arrival and also look at the following website which will give you up-to-date government information on the country you will be visiting.

<http://www.fco.gov.uk/en/>

If you find yourself without any access to cash, without your passport, or in any other serious kind of trouble, the British Consulate will try to help. In the unlikely event of you being arrested for a serious offence, insist on the Consulate being informed; a consular officer who can advise on local procedures etc will contact you as soon as possible.

Please also inform the International Office and your Director of Studies of any problems relating to your health or safety whilst on your study abroad exchange.

DISABILITY STATEMENT

Some destinations may be more accessible than others for disabled students. If you require any adjustments due to disability or specific learning difficulties and you wish to study abroad please contact the Business School in the first instance (adjustments@business-school.ed.ac.uk). We will liaise with you and the Student Disability Service at Edinburgh to explore the help available at your host institution. It would also be helpful if you discuss this with your Director of Studies and the Student Disability Service.

Contacts

<p>Taiwan</p> <p>Office of International Affairs Website: http://www.oia.ntu.edu.tw Fax: +886-2-2362-0096 Address: No.1, Sec.4, Roosevelt Road, Taipei City 10617, TAIWAN</p> <p>For general inquiries Ms Winni Kuo Manager, Exchange Student Programs Tel: +886-2-3366-2007 ext 204 E-mail: cfia@ntu.edu.tw</p> <p>For exchange students from Europe, Australia and Latin America Ms Mollien Tao/Mr. Jimmy Wu Manager, Exchange Student Programs Tel: +886-2-3366-2007 ext 206 E-mail: jimmywu0007@ntu.edu.tw</p>	<p>Edinburgh</p> <p>Lorraine Edgar/Janet Ellis The University of Edinburgh Business School Undergraduate Office 29 Buccleuch Place Edinburgh, EH8 9JS Tel: +44 (0)131 650 3828/651 3798 Fax: +44 (0)131 650 8337 Email: Lorraine.Edgar@ed.ac.uk or Janet.Ellis@ed.ac.uk</p>
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These notes are for guidance only. We have tried to keep them up to date, but it is very difficult to do so without your input. So, if you can keep notes of any inaccuracies in this information we should be glad to hear of them on your return to Edinburgh. Any other observations and impressions about your stay will also be useful and will help those students who participate in the exchange in future years.

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