



UNIVERSITY OF EDINBURGH
Business School

LETTER OF REFERENCE

Name:

Title/Position:

University/Company:

Email:

Phone Number:

Name of Student:

Programme:

Please print the attached letter of reference on your institution or company's letterhead. Please sign, date, scan the letter and send it back to msc@business-school.ed.ac.uk. Should the Business School require additional clarification about the candidate, we reserve the right to contact you. Thank you for your help.

All information given will be treated in strictest confidence

How long have you known the candidate?

In what capacity?

What are the candidate's principal strengths?

What are the candidate's principal weaknesses?

How would you rate the candidate's abilities in the following areas?

Ability to work in a team	1	2	3	4	5	n/a
Creativity	1	2	3	4	5	n/a
Quantitative Skills	1	2	3	4	5	n/a
Problem Solving Skills	1	2	3	4	5	n/a
Leadership Abilities/Potential	1	2	3	4	5	n/a

(1 being the lowest and 5 the highest)

Is the candidate capable of studying in English?

Additional Comments:

What is your overall impression of the candidate?

Very Favourable

Favourable

Unfavourable