



The University of Nottingham Ningbo China Business School Exchange

Notes of Guidance for Exchange Students

Please check information on the host university's website for accuracy

Ningbo (literally 'tranquil waves') is located in Zhejiang Province on the south shore of Hangzhou Bay opposite Shanghai. Although it is one of China's major industrial centres and amongst the largest ports in the world, it is also China's greenest and least polluted cities. It is two hours by train from Hangzhou and three and a half hours by train from Shanghai. Ningbo has a modern airport with direct connections to the major cities of Hong Kong, Beijing, Shanghai, and Guangzhou. The long-distance bus station also has connections to all the major cities and towns in the area. Ningbo itself has an extensive city bus system with stops at the University and good connections to major parts of the city.

The climate is subtropical and the average temperature is 16.8°C. In summer temperatures can rise to 38°C and in winter down to -6°C. There is also plenty of entertainment in the city centre, with restaurants and bars, and Tianyi Square with modern shops and restaurants. There is an Art Museum and Grand Theatre, featuring traditional and modern performances. Tianyige Library Museum is thought to be the oldest surviving library building in China, dating from 1516 and includes woodblock and handwritten copies of the Confucian classics.

For more information on Ningbo see the International student Handbook
<http://www.nottingham.edu.cn/en/international/prospective/handbooks.aspx>

Study Dates

<http://www.nottingham.edu.cn/en/international/offerholders/importantdate.aspx>

Orientation is normally at the end of August.

Semester 1 – September - December

Semester 2 – February - May

Academic Work

Selection of Courses

All the undergraduate programmes in Ningbo are taught in English. For information on courses see <http://www.nottingham.edu.cn/en/study/a-z.aspx>

Classes are taught in lectures and smaller seminar groups. Students are encouraged to become independent learners with the ability to undertake research, analysis and present the key issues in Business. Suitable equivalent courses are available in years 3 and 4 (called Parts I and II) of Ningbo's International Business programmes.

Modules are normally worth 10-20 credits each and the average full time workload is 60 Nottingham credits (30 ECTS credits) in one semester and 120 credits (60 ECTS credits) over two semesters in one year. This is the same as at the University of Edinburgh.

Grants and Loans

If you are in receipt of a maintenance grant and/or a student loan, you should inform the awarding body that you have been selected to participate in the exchange. You may request that payment be made early. The awarding body will need payment instructions, namely details of a bank account into which it can be paid directly, or a nominated individual to whom cheques can be posted. Do not forget to complete the necessary grant or loan application each year.

International Student Exchange Identity Card - ISE Card

The ISE Card is a student discount card which allows students to enjoy discounts, concessions, or other benefits at transportation companies, museums, attractions, national parks, accommodations, restaurants and numerous other venues all over the world. <http://www.isecard.com>

Visas

Students studying for more than 6 months require a Study Visa and a Residence permit issued by the local Entry-Exit Administration of Public Security Bureau. Students must obtain this permit within 30 days of entry into China otherwise a fine 500 RMB per day is charged. It will take 10-15 days to get this permit and the cost is 400 RMB for residence of up to one year.

Contact the Chinese Embassy or Consulate for information, see <http://english.gov.cn/service/immigrating.htm>

Costs

The currency is known as Renminbi (RMB) and the unit of currency is the Yuan: 1 Yuan (or Kuai) = 10 Jiao (or Mao); 1 Jiao (or Mao) = 10 Fen. The cost of living is much cheaper and is estimated at 3-4,000 RMB per month, including accommodation, meals, entertainment and other expenses. Other expenses not included will be stationery, books, clothing and travel.

You will be required to pay for the following (all figures are approximate):

- tuition fees to the University of Edinburgh – contact the agency which is paying your fees (e.g. LEA/SAAS) and ensure that payment is arranged for your time abroad
- The University of Nottingham Ningbo health insurance is compulsory for international students whose stay is longer than 6 months. The Public Security Bureau requires a Health Certificate which requires a full medical examination. the medical examination can be done in China and costs approximate 460 RMB.
- Transportation: a bus card costs 30 RMB and bus fares are around 1-2 RMB per journey. Buses are frequent and reliable. The long-distance buses are also very convenient.
- Air travel is approximately £600-700 one-way Edinburgh to Ningbo.

Housing

The International Students' Residence Hall is available to all international students and a place is guaranteed if students apply by the deadline. All rooms are fully furnished and equipped with a private bathroom, telephone, TV, air conditioner, electronic door lock with access card, Internet connection, bedding, and kitchenware. All rooms are for single occupancy and students share a kitchen. The cost is 6000 RMB per semester, 12,000 for the full year. For more details see <http://www.nottingham.edu.cn/en/international/prospective/accommodation/index.aspx>

It is possible to move into the cheaper domestic housing after the start of semester.

Employment

International students are not encouraged to take up part-time employment during their stay in China.

Safety

We hope your stay at your exchange destination will pass without any undue incident with regard to your safety. However, as you will be staying in a different environment and culture, you should be prepared to take necessary precautions if appropriate. We would advise you to consult with the International Student Centre on your arrival and also look at the following website which will give you up-to-date government information on the country you will be visiting.

<http://www.fco.gov.uk/en/>

If you find yourself without any access to cash, without your passport, or in any other serious kind of trouble, the British Consulate will try to help. In the unlikely event of you being arrested for a serious offence, insist on the Consulate being informed; a consular officer who can advise on local procedures etc will contact you as soon as possible.

Please also inform the International Office and your Director of Studies of any problems relating to your health or safety whilst on your study abroad exchange.

DISABILITY STATEMENT

Some destinations may be more accessible than others for disabled students. If you require any adjustments due to disability or specific learning difficulties and you wish to study abroad please contact the Business School in the first instance (adjustments@business-school.ed.ac.uk). We will liaise with you and the Student Disability Service at Edinburgh to explore the help available at your host institution. It would also be helpful if you discuss this with your Director of Studies and the Student Disability Service.

Contacts

<p><i>Ningbo</i></p> <p>Kevin Lin International Office (AB418) University of Nottingham Ningbo, China 199 Taikang East Road Ningbo 315100 Zhejiang PR china Tel: +86 (0)574 8818 0121 Fax: +86 (0) 574 8818 0153 kevin.lin@nottingham.edu.cn international@nottingham.edu.cn</p>	<p><i>Edinburgh</i></p> <p>Lorraine Edgar/Janet Ellis The University of Edinburgh Business School Undergraduate Office 29 Buccleuch Place Edinburgh EH8 9JS Tel: +44 (0)131 650 3828/651 3798 Fax: +44 (0)131 650 8337 Email: Lorraine.Edgar@ed.ac.uk Janet.Ellis@ed.ac.uk</p>
---	---

These notes are for guidance only. We have tried to keep them up to date, but it is very difficult to do so without your input. So, if you can keep notes of any inaccuracies in this information we should be glad to hear of them on your return to Edinburgh. Any other observations and impressions about your stay will also be useful and will help those students who participate in the exchange in future years.

=====
 The University of Edinburgh Business School, 29 Buccleuch Place,
 Edinburgh EH8 9JS tel: 0131 650 3900 fax: 0131650 8337
 =====